

#### SECRETARY OF THE ARMY WASHINGTON

11 JAN 2005

#### MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: National Security Personnel System (NSPS)

- 1. The Department of Defense (DoD) is finalizing the enabling regulations for our new civilian personnel system, which will be published in the Federal Register for public comment and the statutory collaboration with employee representatives. The NSPS provides a unique opportunity to improve the way we manage our civilian workforce. Implementing NSPS will require significant effort, but the dividends are tremendous as we can develop a flexible and fair system that will help us attract, retain, reward and grow a civilian workforce to meet the national security demands of the twenty-first century.
- 2. I am committed to making NSPS a success. As we move forward, my Assistant Secretary for Manpower and Reserve Affairs will provide oversight and direction for the execution of NSPS. The G-1 will manage the implementation and coordinate our efforts among the MACOMs and the Army Staff. This includes training for supervisors, managers, human resources specialists, employees, commanders and other senior officials. We will work closely with you throughout the process.
- 3. It is only through your personal commitment that we can ensure success. This includes demonstrated support of the program to your entire workforce -- soldiers as well as civilians -- and adequate resourcing. Resistance to change of this magnitude can be offset by strong leadership and by comprehensive communications. Your support will demonstrate the Army's commitment to this new system, and promote a positive environment for change.
- 4. Initial deployment, Spiral One, will focus on the majority of the DoD workforce GS employees in the United States, up to the statutory limit of 300,000. This limit will remain in effect until the Secretary of Defense determines that the performance management system meets the criteria specified in the NSPS law. Spiral One includes plans for three deployments over the course of eighteen months, with Spiral 1.1 units deploying as early as July 2005. Army will have about 24,000 employees in Spiral 1.1, with organizations from the Corps of Engineers, Army Medical Command, Army Materiel Command, Space and Missile Defense Command, and the Civilian Human Resources Agency.
- 5. I can't stress enough the importance of this initiative to our mission. NSPS will enhance our ability to more easily size, shape, and deploy our workforce to meet changing mission and requirements. Thank you for your personal involvement in this critical effort.

#### SUBJECT: National Security Personnel System

#### FOR DISTRIBUTION:

PRINCIPAL OFFICIALS OF HEADQUARTERS, DEPARTMENT OF THE ARMY COMMANDER

US Army Europe & 7th Army, APO AE 09014

Eighth US Army, APO AP 96205

US Army South, 2450 Stanley Road (Ste 700), Fort Sam Houston TX 78234

US Army Forces Command, Fort McPherson, GA 30330-6000

US Army Training and Doctrine Command, Fort Monroe, VA 23651-5000

US Army Materiel Command, 5001 Eisenhower Ave, Alexandria, VA 22333-0001

US Army Corps of Engineers, 441 G Street NW, Washington, DC 20314-1000

US Army Special Operations Command, Fort Bragg, NC 28310-5200

US Army Pacific, Fort Shafter, HI 96858-5100

Military Traffic Management Command, 200 Stovall Street, Hoffman Building II, Alexandria, VA 22322-5000

US Army Criminal Investigation Command, 6010 6th Street, Fort Belvoir, VA 22060-5506

US Army Medical Command/The Surgeon General, 5109 Leesburg Pike, Falls Church, VA 22041-3258

US Army Intelligence and Security Command, 8825 Beulah Street, Fort Belvoir, VA 22060-5246

US Army Military District of Washington, Fort Lesley J. McNair, DC 20319-5000

US Army Space and Missile Defense Command, 1941 Jefferson Davis Highway, Suite 900, Arlington, VA 22215-0280

US Army Reserve Command, 1401 Deshler Street SW, Fort McPherson, GA 30330-2000

US Army Military Entrance Processing Command, 2834 Green Bay Road, North Chicago, IL 60064-3094

Human Resources Command-Alexandria, 200 Stovall Street, Alexandria, VA 22332-0400

US Army Test and Evaluation Command, Park Center IV, 4501 Ford Avenue, Alexandria, VA 22302-1458

SUPERINTENDENT, US Military Academy, West Point, NY 10996-5000



## SECRETARY OF THE ARMY WASHINGTON 15 JAN 2005

MEMORANDUM THRU COMMANDER, US ARMY CORPS OF ENGINEERS

FOR COMMANDER, MISSISSIPPI VALLEY DIVISION COMMANDER, SOUTHWESTERN DIVISION COMMANDER. SOUTH PACIFIC DIVISION

SUBJECT: National Security Personnel System (NSPS)

- 1. Thank you for your support of our efforts to deploy a new civilian personnel system in the Department of Defense (DoD). Feel proud of the fact that by agreeing to be one of the first organizations to deploy NSPS you are taking the lead to overhaul our civilian personnel system. Implementing NSPS will require significant effort, but the dividends are tremendous as we can develop a flexible and fair system that will help us attract, retain, reward and grow a civilian workforce to meet the national security demands of the twenty-first century.
- 2. I am committed to making NSPS a success. As we move forward, my Assistant Secretary for Manpower and Reserve Affairs will provide oversight and direction for the execution of NSPS. The G-1 will manage the implementation and coordinate our efforts among the MACOMs and the Army Staff. This includes training for supervisors, managers, human resources specialists, employees, commanders and other senior officials. We will work closely with you throughout the process.
- 3. Because you are on the leading edge of this effort, I know I can count on you to make it work. It is only through your personal commitment that we can ensure success. This includes demonstrated support of the program to your entire workforce -- soldiers as well as civilians -- and adequate resourcing. Resistance to change of this magnitude can be offset by strong leadership and by comprehensive communications. Your support will demonstrate the Army's commitment to this new system, and promote a positive environment for change.
- 4. I can't stress enough the importance of this initiative to our mission. NSPS will enhance our ability to more easily size, shape, and deploy our workforce to meet changing mission and requirements. Thank you for your personal involvement in this critical effort.



## SECRETARY OF THE ARMY WASHINGTON 15 JAN 2005

MEMORANDUM FOR COMMANDER, US ARMY SPACE AND MISSILE DEFENSE COMMAND

SUBJECT: National Security Personnel System (NSPS)

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### SECRETARY OF THE ARMY WASHINGTON 15 JAN 2005

# MEMORANDUM THRU ADMINISTRATIVE ASSISTANT DEPUTY CHIEF OF STAFF, G-1

FOR DIRECTOR, HUMAN RESOURCES AGENCY

SUBJECT: National Security Personnel System (NSPS)

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## SECRETARY OF THE ARMY WASHINGTON

15 JAN 2005

MEMORANDUM THRU COMMANDER, US ARMY MEDICAL COMMAND

FOR COMMANDER, MADIGAN ARMY MEDICAL CENTER

SUBJECT: National Security Personnel System (NSPS)

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## SECRETARY OF THE ARMY WASHINGTON

15 JAN 2005

MEMORANDUM THRU COMMANDER, US ARMY MATERIEL COMMAND

FOR COMMANDER, HEADQUARTERS, COMMUNICATIONS AND ELECTRONICS COMMAND
COMMANDER, TANK-AUTOMOTIVE COMMAND
COMMANDER, ARMAMENTS RESOURCE, DEVELOPMENT AND ENGINEERING CENTER

SUBJECT: National Security Personnel System (NSPS)

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Jans Harvey
Francis J. Harvey